



Iowa Department of Human Services

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INFORMATIONAL LETTER NO.1381

DATE: April 24, 2014

TO: Iowa Medicaid Case Managers, Service Workers and Supervisors, Service Area Administrators, Home and Community Based Service (HCBS) Waiver and Individual Consumer Directed Attendant Care Providers

FROM: Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

RE: HCBS Waiver Brain Injury (BI) Online Training Modules

EFFECTIVE: Immediately

This letter is to serve as notification that the IME has posted the HCBS BI Online Training Modules.

Purpose:

This training course is intended for direct service providers in Iowa public service agencies, including Local Management Entities (LMEs), vocational rehabilitation or independent living offices, educators, case managers, substance abuse or mental health professionals, social security or social services professionals, advocacy or support agencies, family members or anyone else supporting people with brain injury.

Beginning January 1, 2015, all enrolled BI waiver direct service agencies and direct service workers including consumer directed attendant care (CDAC) providers, must have completed the online BI training modules prior to direct service provision.

The online training modules consist of the following four components:

- Module 1: Significance of Traumatic Brain Injury (TBI), and introductory information on how the brain works
- Module 2: Common physical, behavioral and cognitive impairments and interaction strategies
- Module 3: Screening for a history of TBI
- Module 4: Public Services available for eligible persons with TBI

Process:

- Beginning in 2010, the IME coordinated a workgroup representing the Iowa Association of Community Providers (IACP), Brain Injury Alliance of IA (BIA-IA), the Governor's Advisory Council on Brain Injuries (ACBI), county community service

representatives and other BI professionals to explore and vet online BI Training Modules that were being used in other states.

- During SFY 2011, the IME and the Iowa Department of Public Health (IDPH) contracted with the IACP to develop, customize and deliver a modular, evidenced based, best practice, web enabled training curriculum for use by HCBS providers wishing to provide services to people with TBI. This training is available to those who are currently providing services to people with TBI who wish to provide additional training and support to their direct care staff working with people with TBI.
- Purchased and adapted the Michigan Department of Community Health TBI Training online curriculum.

Funding:

The BI Online Training Modules were:

- Funded with dollars from the IME's Centers for Medicare and Medicaid Services (CMS) Medicaid Infrastructure Grant (MIG) targeted for community education and capacity building.
- Funded with dollars from the IDPH's U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) grant targeting strengthening the Iowa TBI system to enhance further system change efforts.

The Link:

[Home and Community Based Services Brain Injury Training Modules](http://www.ime.state.ia.us/Providers/OnlineTools.html)¹

User Instructions:

1. Click on the link above
2. When accessing the modules for the first time, users must register as a first time user.
3. After registering, the modules may be completed.
4. Users should complete each module and corresponding quiz. (Note: each module may be completed one at a time and each quiz may be retaken to improve score results).
5. After all four modules and the corresponding quizzes have been completed; the user may access the course transcript to see their overall score and each individual module score on the screen.
6. The course transcript may be printed by clicking on the Print Course Transcript link.
7. HCBS Waiver service providers should maintain a copy of the course transcript in the employee's training file as applicable. Once a direct service provider has completed this training it is transferrable between agencies and Medicaid members.
8. This training may be repeated as often as needed.

Questions regarding the training modules may be addressed to LeAnn Moskowitz, BI Waiver Program Manager at lmoskow@dhs.state.ia.us.

¹ <http://www.ime.state.ia.us/Providers/OnlineTools.html>